

STEPHEN MAX SCHLOSS

155 EAST 31ST ST, APT 8L
NEW YORK, NEW YORK 10016
(954) 895-3210
SCHLOSS8@GMAIL.COM

EDUCATION

UNIVERSITY OF COLORADO AT BOULDER, BOULDER, COLORADO
LEEDS SCHOOL OF BUSINESS
2003-2006
BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION
- EMPHASIS IN BUSINESS MANAGEMENT

RELEVANT COURSEWORK AND PROJECTS: CASE STUDY OF CLEAR CHANNEL, REWARD SYSTEM STUDIES,
TOTAL QUALITY SYSTEMS STUDIES, STRATEGIC MANAGEMENT, ENTREPRENEURIAL ENVIRONMENTS

UNIVERSITY OF CENTRAL FLORIDA ORLANDO, FLORIDA
2002-2003
BUSINESS MAJOR

EXPERIENCE

ARTIST ARENA WWW.ARTISTARENA.COM NEW YORK, NY
NOVEMBER 2008 - AUGUST 2009

CONTENT COORDINATOR

- CONTENT UPDATES: FACILITATING BACKEND SITE UPDATES FOR SEVERAL ARTIST FAN CLUBS
- CONTENT RESEARCH: KEEPING NEWS, EVENTS, MEDIA AND OVERALL SITE CURRENT AND ACTIVE
- VIDEO AND ASSET MANAGEMENT: VIDEO AND IMAGE CONVERSION, EDITING, MANAGEMENT
- WEEKLY REPORT: ASSURING «QUOTA» OF UPDATES AND SITE ACTIVITY IS MET EACH WEEK
- CONTEST MANAGEMENT: CREATING, MONITORING, CLOSING AND AWARD PRIZING FOR FAN CLUB CONTESTS

DEVOTCHKA WWW.DEVOTCHKA.NET NEW ORLEANS, LA & DENVER/BOULDER, CO
OCTOBER - NOVEMBER 2008

TOUR MANAGER - VOODOO FESTIVAL (LA)/VARIOUS SHOWS (CO)

- SHOW ADVANCING AND SETTLEMENTS, LOGISTICS AND SCHEDULING (ROAD AND SHOW), STAGE WORK (TECHNICAL ASSISTANCE), CREW MANAGEMENT, TOUR ACCOUNTING, PRESS COORDINATION

SILVERBACK ARTIST MANAGEMENT/ LOS ANGELES, CALIFORNIA

CONTROLLED SUBSTANCE SOUND LABS NEW YORK CITY, NEW YORK

WWW.SILVERBACKMUSIC.NET
SEPTEMBER 2006-PRESENT

JUNIOR MANAGER- ARTISTS: FISHBONE (USA) AND THE BEAUTIFUL GIRLS (AUSTRALIA)

- ROLES IN: PERSONNEL MANAGEMENT, ALBUM RELEASE, MUSIC PUBLISHING AND LICENSING, PUBLICITY AND PRESS, PROMOTIONS, TOUR COORDINATION, TOUR AND ALBUM MARKETING, ENDORSEMENTS
- TOUR AND DAILY ACCOUNTING

- INTERNATIONAL DEALINGS: ACCOUNTING, TRAVEL, VISAS/PASSPORTS
- ADDITIONAL OFFICE SKILLS: ORGANIZATION, MAC AND PC COMPETENCY, WORD AND EXCEL, PHONES/MESSAGES, SCHEDULING, MEETING COORDINATION, FILING

TOUR MANAGER- THE BEAUTIFUL GIRLS AND FISHBONE

- SHOW ADVANCING AND SETTLEMENTS, TOUR ROUTING, ACCOMMODATIONS AND TRANSPORTATION, SCHEDULING (ROAD AND SHOW), STAGE WORK (TECHNICAL ASSISTANCE), TOUR BUDGETING AND ACCOUNTING, PRESS COORDINATION

MANAGEMENT ASSISTANCE- ARTISTS: SUBLIME, SLIGHTLY STOOPID, PEPPER, THE EXPENDABLES

INTERN

2005 (SUMMER)

- ASSISTED CEO/PRESIDENT IN PROMOTIONS, PUBLICITY, SPONSORSHIP, IN-HOUSE MAINTENANCE
- CREATED NATIONWIDE PUBLICITY DATABASE FOR TV, RADIO AND PRINT MEDIA
- FILED, ORGANIZED AND MAINTAINED OFFICE
- TOOK PHONE CALLS, MESSAGES, SCHEDULED
- COORDINATED AND SENT OUT NATIONAL AND INTERNATIONAL MAILINGS FOR TOURS, RADIO SERVICING AND PRESS RELEASES
- NETWORKED WITH INDUSTRY PROFESSIONALS
- DEVELOPED ENTREPRENEURIAL SKILLS IN ARTIST MANAGEMENT AND DEVELOPMENT

FOX THEATRE

WWW.FOXTHEATRE.COM

BOULDER, COLORADO

2004

DIRECTOR OF STREET PROMOTIONS

2004

- MANAGED TWENTY INTERNS AGES 15 THROUGH 32
- BUILT STREET-PROMOTION EFFORT IN BOULDER AND SURROUNDING AREAS
- ORGANIZED ON-SITE PROMOTIONAL OPPORTUNITIES AT EVENTS
- PROMOTION EFFORTS LEADING TO SOLD OUT EVENTS

INTERN

2003-2004

- PARTICIPATED WITH STREET TEAM IN WEEKLY POSTERING ROUTE
- ASSISTED IN MANAGERIAL AND PROMOTIONAL PROJECTS

INTERESTS/HOBBIES/EXTRAS

CAMP BACO

WWW.CAMPBACO.COM

MINERVA, NEW YORK

2000-2001 (SUMMERS) / CAMPER (1994-1999)

COUNSELOR/BASEBALL INSTRUCTOR

- RESPONSIBLE FOR 10 - 15 TEN AND ELEVEN YEAR-OLDS 24 HOURS/7 DAYS A WEEK FOR TWO CONTINUOUS MONTHS EACH SUMMER.
- COORDINATED AND INSTRUCTED BASEBALL ACTIVITIES
- ASSISTED IN HOCKEY, MUSIC, AND OTHER RECREATIONAL ACTIVITIES

MISCELLANEOUS

- SKIING/TRAVELING/BIKING/BASKETBALL/BASEBALL/TENNIS/SKATEBOARDING/GUITAR

REFERENCES AVAILABLE UPON REQUEST